



FLOSSMOOR MONTESSORI SCHOOL

For office use only:
 Date rec'd _____
 Start date _____
 App. Fee _____
 Deposit _____
 Payment _____
 Cash/CK/CC/Online _____
 Sibling(s) _____

Enrollment Application 2017-2018

Child (Please print clearly)

 First Name Middle Last

 Address City State Zip

Gender: M _____ F _____ Date of Birth _____ Home Phone _____

Siblings' names and ages _____

Previous school/childcare experience _____

Parent/Guardian (Please print clearly)

 Parent Name

 Social Security Number Marital Status

 Home Address (If different from above)

 Home Phone Cellular Phone

 E-mail Address

 Profession

 Name of Employer

 Employer Address

 Employer Phone

If parents are not married, who has legal custody? _____

 Parent Name

 Social Security Number Marital Status

 Home Address (If different from above)

 Home Phone Cellular Phone

 E-mail Address

 Profession

 Name of Employer

 Employer Address

 Employer Phone

Who is financially responsible for the applicant? _____

Admissions Agreements and Understandings

Please INITIAL at each statement.

_____ I agree that my child will arrive at school no later than 8:30 am and remain at school for the completion of his or her "work cycle(s)." I agree to provide the school with ALL necessary documents to complete the admissions process for my child. I agree to permit my child to take part in announced School Field Trips and outings, and understand that if my child is younger than 4 years old, I must provide a chaperone for these trips. I agree to participate in Social and Fundraising events of the school.

_____ **Admissions:** I understand that the school admits children of any race, color, religion, and ethnic or national origin. Consideration is given to class composition (gender, age) and available space and programming. Admission for each child is *provisional*, and dependent upon securing a sufficient number of children and staff, as well as the fitness of the program for the child.

_____ **Parent-Guide Partnership:** I understand that the school assists my child in development, and therefore, on-going communication among the school staff regarding my child is necessary. The guide and staff provide a proven education to my child, and I agree to educate myself in order to support my child's academic, social, and fundamental development. I agree to attend informational meetings for parents and Parent-Guide Conferences. Likewise, I agree to inform the school of any outside developmental services that my child is receiving.

Enrollment and Payment Agreement 2017-2018

Child _____
 Date of Birth _____
 Enrollment Date _____

Programs and Tuition	Annual	Semi-Annual	Monthly	Daily
Please INITIAL at the selected program(s).	Single Payment	Two Payments	Ten Payments	Ten Payments
	Due: August 1	Aug 1 & Jan 1	Aug 1 to May 1	Aug 1 to May 1

Pre-primary & Young Toddler (15-36 months) Program

_____ Morning 8:30-11:30	\$ 6200	\$ 3100	\$ 630	\$ 42
_____ Extended hours 8:30-3:00	\$ 8200	\$ 4100	\$ 830	\$ 58
Please circle 3 or more consecutive days for daily enrollment:		M T W R F	# of days _____	\$ _____

Primary (3-6 years) Program

_____ Morning 8:30-12:00 (3-year)	\$ 6200	\$ 3100	\$ 630	n/a
_____ Extended hours 8:30-3:00	\$ 8200	\$ 4100	\$ 830	n/a
_____ Discount if opting out of hot lunch	\$ 500 (-)	\$ 250 (-)	\$ 50 (-)	n/a

Before and Aftercare The following fees are in addition to tuition, and may be paid monthly along with tuition payments.

_____ 7:00-8:15 am	\$ 980	\$ 490	\$ 98	\$6.50
_____ 3:00-4:00	\$ 980	\$ 490	\$ 98	\$6.50
_____ 3:00-5:00	\$1700	\$ 850	\$ 170	\$11.00
_____ 3:00-6:00	\$2520	\$ 1260	\$ 252	\$15.50

I agree to pay the indicated tuition according to the following plan:

- _____ **Single Payment Plan:** Tuition is discounted \$200.00. Full payment is due by **August 1**.
- _____ **Two Payment Plan:** Tuition is discounted \$150.00. Payments are due by **August 1** and **January 1**.
- _____ **Ten Payment Plan:** Payments are due by **August 1** through **May 1**.
- _____ **Daily Pre-Primary Plan:** Payments are due by **August 1** through **May 1**. Invoices are provided by request.

Name of the school district you reside in: _____

Tuition Agreements and Understandings

Please INITIAL at each statement.

_____ I agree to provide the school with a photocopy of a state issued form of identification for the parent(s) and/or guardian(s) who is the responsible party for tuition, as a provision in the admissions process.

_____ I understand that the school year begins late August 2017, ends early June 2018, and that my first tuition payment is due August 1, 2017 with tuition and fees paid in full by May 1, 2018. I agree to make payments for the selected programs. I understand that my payment options include online payments, cash, check, or credit card. There is a 2% convenience fee for credit card payments. I understand that children are admitted for the full academic year and that my agreement to pay tuition for the school year is not subject to adjustments for illness, absence, holidays, or withdrawal. I may cancel this contract by giving **written notice to the school 30 days before withdrawal** in which case tuition is pro-rated to the number of attendance days according to the FMS calendar.

_____ **Application Fee:** A one-time \$75 non-refundable application fee for new children is to accompany this form. Re-enrollment after April 28, 2017 will pay \$50.00 non-refundable re-enrollment fee. (No fee if re-enrolled prior to April 28, 2017)

_____ **Deposit:** An annual \$250 deposit is to accompany this completed form. This deposit is applied to your last scheduled tuition payment. If the school does not accept your child, the deposit will be refunded. If your child withdraws, prior to the completion of the school year and without 30-days notice to the school, this deposit is forfeited.

_____ **Sibling Discount:** Families with more than one child concurrently enrolled for the **full year** (not receiving any other type of tuition assistance) will receive a \$500 tuition credit for each child after the first child. (Prorated for half day and later enrollment)

_____ **Return Payment Fee:** Payments returned due to insufficient funds incur a \$25 fee paid to the school. If two payments are returned, subsequent payments must be paid by cash or money order.

_____ **Late Payment Fee:** Tuition is due on first of each month. Payments received one week after due date will incur a \$25 late fee. After two weeks of non-payment, without prior arrangement, your child will be withdrawn from the school.

Parents and/or Legal Guardians:

Printed Name _____ Sign _____ Date _____

Printed Name _____ Sign _____ Date _____