



# FLOSSMOOR MONTESSORI SCHOOL

## Enrollment Application 2018-2019

**For office use only:**  
Date rec'd \_\_\_\_\_  
Start date \_\_\_\_\_  
App. Fee \_\_\_\_\_  
Deposit \_\_\_\_\_  
Payment \_\_\_\_\_  
Cash/CK/ \_\_\_\_\_

Child's First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Gender: M \_\_\_\_\_ F \_\_\_\_\_ Date of Birth \_\_\_\_\_ Home Phone \_\_\_\_\_

Siblings' names and ages \_\_\_\_\_

Previous school/childcare experience \_\_\_\_\_

### Parent/Guardian (Please print clearly)

Parent Name \_\_\_\_\_

Driver's License Number \_\_\_\_\_ Marital Status \_\_\_\_\_

Home Address (If different from above) \_\_\_\_\_

Home Phone \_\_\_\_\_ Cellular Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Profession/Position \_\_\_\_\_

Name of Employer \_\_\_\_\_

Work Phone \_\_\_\_\_

If parents are not married, who has legal custody? \_\_\_\_\_

Parent Name \_\_\_\_\_

Driver's License Number \_\_\_\_\_ Marital Status \_\_\_\_\_

Home Address (If different from above) \_\_\_\_\_

Home Phone \_\_\_\_\_ Cellular Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Profession/Position \_\_\_\_\_

Name of Employer \_\_\_\_\_

Work Phone \_\_\_\_\_

Who is financially responsible for the applicant? \_\_\_\_\_

Name of the School District you reside in: \_\_\_\_\_

Admissions Agreements and Understandings Please INITIAL at each statement

\_\_\_\_\_ I agree to provide the school with a photocopy of a state issued form of identification for the parent(s) and/or guardian(s) who is the responsible party for tuition, as a provision in the admissions process.

\_\_\_\_\_ I agree that my child will arrive at school **no later than 8:45 am** and remain at school for the completion of his or her "work cycle(s)." I agree to provide the school with ALL necessary documents to complete the admissions process for my child. I agree to permit my child to take part in announced School Field Trips and outings, and understand that if my child is younger than 4 years old, I must provide a chaperone for these trips. I agree to participate in Social and Fundraising events of the school.

\_\_\_\_\_ **Admissions:** I understand that the school admits children of any race, color, religion, and ethnic or national origin. Consideration is given to class composition (gender, age), available space and readiness of the child. Admission for each child is *provisional*, and dependent upon securing a sufficient number of children and staff, as well as the appropriateness of the program for the child.

\_\_\_\_\_ **Parent-Guide Partnership:** I understand that the school assists my child in development, and therefore, on-going communication among the school staff regarding my child is necessary. The Guide and staff provide a proven education to my child, and I agree to educate myself in order to support my child's academic, social, and fundamental development. I agree to attend informational meetings for parents and Parent-Guide Conferences. Likewise, I agree to inform the school of any outside developmental services that my child is receiving.

# Enrollment and Payment Agreement 2018-2019

Child \_\_\_\_\_

Date of Birth \_\_\_\_\_

<u>Programs and Tuition</u>	<u>Annual</u>	<u>Semi-Annual</u>	<u>Monthly</u>	<u>Daily</u>
Please INITIAL at the selected program(s).	Single Payment Due: August 1	Two Payments Aug 1 & Jan 1	Ten Payments Aug 1 to May 1	Ten Payments Aug 1 to May 1
<b>Young Toddler (15-24 months) Program</b>				
_____ Morning 8:15-11:30	\$ 6,400	\$ 3,200	\$ 650	\$ 42
_____ Extended hours 8:15-3:00	\$ 8,400	\$ 4,200	\$ 850	\$ 58
<b>Pre-Primary (25-36 months) Program</b>				
_____ Morning 8:15-11:30	\$ 6,300	\$ 3,150	\$ 640	\$ 42
_____ Extended hours 8:15-3:00	\$ 8,300	\$ 4,150	\$ 840	\$ 58

Please circle 3 or more consecutive days for daily enrollment: M T W R F # of days \_\_\_\_\_ \$ \_\_\_\_\_

### Primary (3-6 years) Program

_____ Morning 8:15-12:00 (3-year)	\$ 6,250	\$ 3,125	\$ 635	n/a
_____ Extended hours 8:15-3:00	\$ 8,250	\$ 4,125	\$ 835	n/a
_____ Discount if opting out of hot lunch	\$ 500 (-)	\$ 250 (-)	\$ 50 (-)	n/a
_____ Leadership Year Children	\$ 7,750	\$ 3,875	\$ 785	n/a

**Before and Aftercare** The following fees are in addition to tuition, and may be paid monthly along with tuition payments.

_____ 7:00-8:15 am	\$ 882	\$ 441	\$ 98	\$ 6.50
_____ 3:00-4:00	\$ 882	\$ 441	\$ 98	\$ 6.50
_____ 3:00-5:00	\$ 1,530	\$ 765	\$ 170	\$ 11.00
_____ 3:00-6:00	\$ 2,268	\$ 1,134	\$ 252	\$ 15.50

I agree to pay the indicated tuition according to the following plan:

- \_\_\_\_\_ **Single Payment Plan:** Tuition is discounted \$200.00. Full payment is due by **August 1**.
- \_\_\_\_\_ **Two Payment Plan:** Tuition is discounted \$150.00. Payments are due by **August 1** and **January 1**.
- \_\_\_\_\_ **Ten Payment Plan:** Payments are due by **August 1** through **May 1**.
- \_\_\_\_\_ **Pre-Primary & Young Toddler Daily Rate:** Payments are due at the start of each month for days signed up.

### Tuition Agreements and Understandings Please INITIAL at each statement

\_\_\_\_\_ I understand that the school year begins late August 2018, ends early June 2019, and that my first tuition payment is due August 1, 2018 with tuition and fees paid in full by May 1, 2019. I agree to make timely payments for the selected programs. I understand that my payment options include online payments, cash, check, or credit card. There is a 2% convenience fee for credit card payments. I understand that children are admitted for the full academic year and that my agreement to pay tuition for the school year is not subject to adjustments for illness, absence, holidays, or withdrawal. A written notice required to the school, 30 days before withdrawal in which case tuition is pro-rated to the number of attendance days according to the FMS calendar.

\_\_\_\_\_ **Application Fee:** A one-time \$85.00 non-refundable application fee for new children is to accompany this form. Re-enrollment after April 15, 2018 will pay \$50.00 non-refundable re-enrollment fee. (No fee if re-enrolled prior to April 15, 2018)

\_\_\_\_\_ **Deposit:** An annual \$250 deposit is to accompany this completed form. This deposit is applied to your last scheduled tuition payment. If your child is not admitted to school, the deposit will be refunded. If your child withdraws, prior to the completion of the school year and without 30-day notice to the school, this deposit is forfeited.

\_\_\_\_\_ **Sibling Discount:** Families with more than one child concurrently enrolled for the full year (not receiving any other type of tuition assistance) will receive a \$600 tuition credit for each child after the first child. (Pro-rated for half day and later enrollment)

\_\_\_\_\_ **Return Payment Fee:** Payments returned due to insufficient funds incur a \$30 fee paid to the school. If two payments are returned, subsequent payments must be paid by cash or money order.

\_\_\_\_\_ **Late Payment Fee:** Tuition is due the first of each month. Payments received one week after due date will incur a \$25 late fee and increase by \$5.00 each week of non-payment. After two weeks of non-payment, without prior arrangement, your child will be withdrawn from the school.

\_\_\_\_\_ **For Returning families:** Initial to indicate 2017-2018 tuition deposit to be applied to 2018-2019 school year.

### Parents and/or Legal Guardians:

Printed Name \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_